

Blyth Lifeguard & Swimming Club



Funding policy

Agreed by exec: 20th Jan 2025
Review Date: Jan 2026

To meet regulatory bodies requirements, the Club is committed to providing financial support to members pursuing necessary qualifications, attending mandatory courses, and engaging in continuous professional development training as dictated by the Club.

The Club reserves the right to review and revise the amounts and conditions outlined below based on its needs, current financial status, and any grant funding received from external sources.

Aquatic Qualification Courses

Teaching and Coaching Qualifications (Levels 1, 2, and 3) – All sections. The Club will pay 25% of the full course fees 12 months after qualification and an additional 25% 12 months later for those who successfully qualify.

Conditions:

Members must complete the course and provide evidence of certification.

The number of hours required for funding will be calculated based on the <https://www.gov.uk/national-minimum-wage-rates> guidelines for individuals over 21 years old when the member signs the Funding Policy 'contract' with the Club Committee.

Hours are not subject to individual payment; all hours must be documented with evidence in a logbook and presented to the Club Committee.

If the logbook is verified as a true and accurate record of hours served, the Club Committee will approve a one-time payment of 25% of the course funding.

If a member wishes to claim an additional 25%, this process can be repeated within a second 12-month.

Members are permitted to teach or coach across any section to accumulate their hours; however, only aquatic sessions will be eligible for counting. Members are responsible for maintaining their own logbooks. Each logbook must be signed and dated, indicating the number of hours and a running total, by the section head or a designated person responsible for the session in the section head's absence.

Section heads are not permitted to sign their logbooks; in such cases, a Club Committee member or a senior teacher may provide the signature.

Members may simultaneously apply for funding assistance for multiple courses, with hours calculated separately for each course. They must start a new logbook for each subsequent course. The usual 12-month time constraints will still apply. Hours can only be used once (eg. teaching a one hour session can only be recorded in one log book)

Blyth Lifeguard & Swimming Club



Swimming Officials:

In instances where other sources do not provide funding for courses, members are expected to cover the costs themselves; however, each situation will be evaluated individually. When the Club does fund a course, the member must successfully complete it and provide evidence of their certification. Additionally, the member is required to serve as a qualified official for the Club for a minimum of one year.

CPD Courses:

The Club will cover the full cost of completing CPD courses, which include:

- Child Protection Courses
- Equity/Disability Awareness
- Team Manager
- Writing Funding Applications

Whenever possible, IOS vouchers will be utilized to offset these expenses. It is important to note that individual teachers and coaches are responsible for paying their license fees and must be members of professional bodies (e.g., IOS).

Other Qualifications:

National Pool Lifeguard Qualification (NPLQ) and National Beach Lifeguard Qualification (NBLQ)

The Club typically does not fund NPLQ courses. However, NBLQ courses are eligible for funding provided members do not pursue paid employment with the RNLI and are committed to fulfilling duties with the Club. Members must complete a logbook that documents their adherence to agreed-upon hours, fulfilling at least 50% of all beach season hours. Upon providing evidence, members may apply for reimbursement of the difference between the course cost and the amount they have paid. This reimbursement will be made in two instalments over a period of two years.

Exceptional case

Where a trained person is needed when the Club will be unable to function without them, the committee reserves the right to make individual agreements to meet the member's needs and prevent financial hardship.

General:

Financial support is available solely for members of the Club who have not received financial assistance from any third-party sources (such as grants or bursaries). Blyth Lifeguard and Swimming Club follow the guidance provided by Relevant Governing Bodies (RGB), Swim England, Royal Lifesaving Society (RLSS), Surf Lifesaving Great Britain (SLGB), Swim Teachers Association (STA), and The National Society for the Prevention of Cruelty to Children (NSPCC) in formulating our policies, regulations, and codes of conduct and having robust procedures in place for when these are breached.

Blyth Lifeguard & Swimming Club



Personal development funding application form

Personal Details

Name	
Address	
Date of Birth	
Membership Number	
Section	
Email Address	

Course / Qualification Details

Course Title / Qualification			
Course Provider (e.g. Swim England / RLSS etc)			
Date commenced		Date completed	
Are you to receive or already receiving other funding for this course			

Costs

Total cost	£
------------	---

Evidence

Log book completed	
--------------------	--

I confirm that I have NOT sourced financial assistance from a third party ☐

Signed _____ Date _____

Executive use only

The committee have agreed to award the above person club funding in accordance to the funding policy

Year 1	£	Year 2	£
--------	---	--------	---